

AlphaNet 4.0

Quick Start

Accessing AlphaNet

Open the web browser and in the address field type;
<https://alphanet.apa1906.net> . Use your email address and password to log in.

1. If this is your first time logging into the system, contact the membership department at **800.373.3089** or Membersupport@apa1906.net for assistance.
2. If you have forgotten your User ID and password, follow the instructions to reset your information.

ALPHANET
ALPHA PHI ALPHA FRATERNITY, INC.
MEMBERSHIP MANAGEMENT SYSTEM

Login Upcoming Events

Login to Alpha Phi Alpha Fraternity, Inc.

Password reset email sent successfully.

Enter your login information

Login ID:

Password:

[Forgot your password? Click here](#)

Login

New Users

[Make a Donation](#)

[Online Membership Application](#)

ATTENTION AlphaNet users - note that as of December 20, 2010, we have migrated to a new system! For security reasons, your old passwords were NOT transferred over. To gain access to AlphaNet you will need to [click here to retrieve your password](#).

With this portal, you will have the capability to update your own membership information, renew your membership, and register for events.

Please login in with your username and password in the box to the left. If you don't know your password, or you've forgotten it, select **Forgot Password**.

Core Version: 2010.9.1.0 Powered by [MemberSuite Association Management Software](#)

Update Personal Information:

1. After logging on look under the "My Profile" section then select "Edit My Information".
2. Update your personal information as necessary and **click SAVE CHANGES**.

NOTE: This is also the screen where you can change your email address. If you update your email address, the update email address is what you will use to log into the system. In addition, all future AlphaNET communications will go to this email address.

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Home FAQ's Forms

ID: Polk, Nekerral (Individual) Logout

[Home >](#)

Edit My Personal Information

Please enter your contact information below.

* - indicates a required field.

Basic Information

Title:	<input type="text" value="Mr."/>	Profile Photo
First Name:*	<input type="text" value="Nekerral"/>	
Middle Name:	<input type="text" value="Seantrell"/>	Change Profile Photo
Last Name:*	<input type="text" value="Polk"/>	<input type="text" value=""/> Browse...
Suffix:	<input type="text"/>	Images larger than 120x120 will be resized
Nickname:	<input type="text"/>	
Email Address:*	<input type="text" value="nekpolk@hotmail.com"/>	
Email Address #2:	<input type="text"/>	
Email Address #3:	<input type="text"/>	

Pay Grand Tax

1. After logging on, look under **“My Membership”**.
2. Select **“View My Primary Membership”**.
3. Select **“Renew Membership”**
4. Select your membership type and follow the prompts.

NOTE: You will only able to pay your grand tax. Chapter dues are remitted directly to a chapter.

Home > Beta Tau Lambda >
Manage Chapter Leaders

Beta Tau Lambda Leaders

Name	(edit)	(delete)
Anderson, Keith	(edit)	(delete)
Baker, James	(edit)	(delete)
Carter, Kerven	(edit)	(delete)
Guy, Tywon	(edit)	(delete)
Hawkins, Jarrette	(edit)	(delete)
Jackson, Keith	(edit)	(delete)
McWilliams, Charles	(edit)	(delete)
Miles, Roderick	(edit)	(delete)
Miller, Jeremy	(edit)	(delete)
Moorman, Blake	(edit)	(delete)
Polk, Nekerral	(edit)	(delete)
Potts, Robert	(edit)	(delete)
Turner, Darron	(edit)	(delete)

Tasks

- [Add a Chapter Leader](#)
- [Back to Chapter](#)
- [Go Home](#)

Update Chapter Directory

1. After logging on, look under **“My membership”**, select **“Chapter Name”**.
2. Scroll down the page until you come to **“Chapter Leader Task”** Under that heading.
3. Select **“Manage Chapter Leaders”** Update information and click continue until saved.

NOTE: only members who have been given permission (President or Secretary) will be able to update Directory

Check your account or Payment Information

1. After Logging into AlphaNet look for **“My Account”** then select **“View Account History”** and select the link.
2. Once in the Account History select the desired link to review transaction.

* This can be used to view all your financial records received by the Corporate Office.

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MEMBERSHIP MANAGEMENT SYSTEM

Home FAQ's Forms

ID: [REDACTED] Polk, Nekerral (Individual) Logout

Home >
View Account History

Type	Date	Name	Memo	Total
Credit	12/20/2010	Credit #12321	Overpayment Credit for Payment #2544948	(\$0.50)
Credit	12/20/2010	Credit #12320	Overpayment Credit for Payment #2544947	(\$157.00)
Credit	12/20/2010	Credit #12319	Overpayment Credit for Payment #2544945	(\$292.50)
Credit	12/20/2010	Credit #12195	Overpayment Credit for Payment #2540574	\$450.00
Payment	11/9/2010	Payment #2549638		\$25.00 (view)
Invoice	11/9/2010	Invoice #482456		\$25.00 (view)
Order	11/9/2010	Order #481646		\$25.00 (view)
Payment	9/14/2010	Payment #2546412		\$1.00 (view)
Invoice	9/14/2010	Invoice #479220		\$1.00 (view)
Order	9/14/2010	Order #478375		\$1.00 (view)
Payment	7/1/2010	Payment #2544948		\$0.00 (view)
Payment	7/1/2010	Payment #2544947		\$0.00 (view)
Payment	7/1/2010	Payment #2544945		(\$292.50) (view)
Order	7/1/2010	Order #475828		\$157.50 (view)
Order	7/1/2010	Order #475827		\$157.50 (view)
Invoice	7/1/2010	Invoice #476680		\$157.50 (view)

Register for an Event

1. After logging into AlphaNet click on **“Browse Events”**.
2. Scroll down and select the event and click the link.
3. Once you have selected the event follow the prompts to complete the registration and payment information.

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Home FAQ's Forms

ID: [REDACTED] Polk, Nekerral (Individual) Logout

Home >
Upcoming Events

Date	Event Name
6/21/2011	105th Anniversary Convention Chicago, IL
4/7/2011	Seventy-ninth Midwestern Regional Convention
3/24/2011	80th Southern Region Convention
3/17/2011	65th Southwestern Regional Convention
2/12/2011	Tri State District Conference
1/22/2011	2011 Iowa District Conference

Tasks

- [Go Home](#)

Pay Chapter Member Grand Tax:

After logging on, look under “My membership”.

Select “Chapter Name”.

Scroll down the page until you come to “Chapter Leader Task” Under that heading.

Select “Make a Payment on Behalf of a Member”

Then select members and invoices you would like to pay.

The screenshot shows a web application interface for making a payment. At the top, there are navigation tabs for 'Home', 'FAQ's', and 'Forms'. Below these, the user's profile is displayed as 'Polk, Nekerral (Individual)' with a 'Logout' button. The main heading is 'Make a Payment for Rogers, Brandon'. Underneath, there is a section for 'Open Invoices' with a table:

Pay	Name	Date	Balance Due	Amount To Pay
<input checked="" type="checkbox"/>	Invoice #485592	12/7/2010	\$150.00	\$150.00
<input type="checkbox"/>	Invoice #434161	2/4/2008	\$2,750.00	\$0.00

Below the table is an 'Available Credits' section stating 'No available credits found.' At the bottom, a 'Payment Summary' section shows 'TOTAL TO CHARGE: \$150.00'. Below this, it indicates that '\$150.00 WILL BE APPLIED TO INVOICES' and '\$0.00 WILL BE ADDED AS A CREDIT'.

Update Chapter Information:

After logging on, look under “My membership”.

Select “Chapter Name”.

Scroll down the page until you come to “Chapter Leader Task” Under that heading.

Select “Update Chapter Information”.

*You may use HTML to add a header or links to your chapter website.

The screenshot shows a rich text editor interface for updating chapter information. The title is 'Description'. Below the title, a note states: 'This information shows to chapter members who view your chapter in the portal.' The editor contains a header for 'Beta Tau Lambda Chapter' with the address 'P.O. Box 3142, Fort Worth, TX 76113'. Below the header is a greeting: 'Greetings,' followed by a paragraph: 'It is imperative as Alphas that we continue to lead the way for social change and education of our youth. From inception, Alpha has been at the forefront of reform and innovation. Beta Tau Lambda is endeavoring to maintain the foundation laid by our Founders in 1906. This chapter has a long and rich history that'. The editor includes a toolbar with various formatting options and a status bar at the bottom showing 'Words: 157 Characters: 904'.

Opt out of Membership Search:

After logging on, look under “My membership”.

Select “View My Primary Membership”.

Scroll down the page until you come to “Tasks” Under that heading.

Select “Update Membership Info”.

Look under **Membership Information** heading and select opt out of the membership directory.

[Home > View Membership >](#)

Edit Membership

Membership Information:

- I would like to opt out of the membership directory
 Please charge my credit card and automatically renew my membership when it expires

Membership Information

Probation (until): 

Education Information

Major:

What institution did you obtain your Bachelors degree from?

Your advanced degree is from what college/university?

What advanced degree have you obtained or working towards?

When do you expect to graduate? 

Please select the highest education level completed.*

Degree must have been earned.

When did you receive your first Bachelor's Degree?*